

**EVERETT SCHOOL DISTRICT NO. 2**  
**RESOLUTION NO. 1189**

**Designation of Tort Claims Agent**

A **RESOLUTION** appointing an agent of the Everett School District to receive claims for damages (Notice of Tort Claim forms) made pursuant to RCW 4.96.020.

**WHEREAS**, the Washington State Legislature, pursuant to RCW 4.96.020(2), requires each local government entity to appoint an agent to receive any claim for damages (Notice of Tort Claim forms) made under Chapter 4.96 RCW; and

**WHEREAS**, the District desires to appoint its Superintendent as the designated agent for acceptance of service of such claim forms, and any Deputy, Associate or Assistant Superintendent as the alternate designated agent;

**NOW, THEREFORE, BE IT RESOLVED BY**, the Board of Directors of the Everett School District as follows:

The Superintendent is hereby designated as the agent to receive any claims for damages (Notice of Tort Claim forms) made under Chapter 4.96 RCW.

If the Superintendent is not available during normal business hours, any Deputy, Associate or Assistant Superintendent is hereby appointed as the agent to receive claims for damages (Notice of Tort Claim forms) made under Chapter 4.96 RCW.

The Superintendent or any Deputy, Associate or Assistant Superintendent may be reached during the normal business hours (typically Monday through Friday, 7:30 a.m. to 4:30 p.m.) of the District's Main Office located at 3900 Broadway, Everett, Washington.

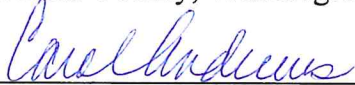
All claims for damages (Notice of Tort Claim forms) against the District made pursuant to Chapter 4.96 RCW shall be presented to its agent during the applicable period of limitations within which an action must be commenced. A claim is deemed presented when the claim form is delivered in person or is received by the agent by regular mail, registered mail or certified mail, with return receipt requested, to the agent or other person designated to accept delivery at the agent's office.

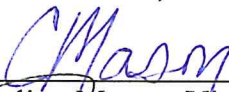
The Superintendent is hereby directed to record a copy of this Resolution with the Snohomish County Auditor.

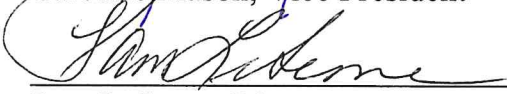
**THEREFORE, BE IT RESOLVED**, that the Board President is authorized to sign this Resolution along with the Board of Directors.

ADOPTED this 8th day of January, 2019, and authenticated by the signatures affixed below.

EVERETT SCHOOL DISTRICT NO. 2  
Snohomish County, Washington

  
\_\_\_\_\_  
Carol Andrews, President

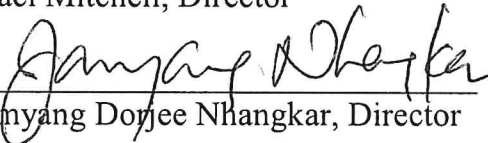
  
\_\_\_\_\_  
Caroline Mason, Vice President

  
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Pam LeSesne, Director

  
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Traci Mitchell, Director

ATTESTED BY:

  
\_\_\_\_\_  
Gary D. Cohn  
Secretary, Board of Directors

  
\_\_\_\_\_  
Jamyang Dorjee Nhangkar, Director